

8	INTRODUCTION	
10	→ Researching practices of knowledge sharing	
13	→ About this road map	
16	EIGHT INSIGHTS INTO KNOWLEDGE SHARING IN AUDIOVISUAL ARCHIVES	
18	1. Audiovisual archivists hold tacit knowledge that is difficult to recognize, articulate, and share.	
19	2. Documentation and people are sources of knowledge that complement each other.	
20	3. No archive is an island: knowledge is within and outside the organization.	
21	4. Knowledge transfer is an ongoing process, but certain situations and types of knowledge require special attention and a dedicated sharing approach.	
22	5. The character of knowledge determines the appropriate sharing methods.	
23	6. A sharing attitude is a precondition for knowledge sharing, but methods still need to be tailored to the people involved.	
24	7. Management awareness and support are essential.	
25	8. We need to accept that some knowledge will be lost.	

26 POINT OF DEPARTURE I
AREAS OF KNOWLEDGE



- 30** HOW TO SHARE: Organizational Knowledge
- 45** HOW TO SHARE: Knowledge about Preservation Activities
- 60** HOW TO SHARE: Collection Knowledge
- 72** HOW TO SHARE: Technical Knowledge and Skills

88 POINT OF DEPARTURE II
SCENARIOS



- 91** Knowledge Sharing When Starting Employment
- 104** Improving Existing Systems of Knowledge Sharing during Daily Work
- 116** Preventing Knowledge Gaps When Ending Employment
- 126** Retrieving Knowledge When It Is No Longer in the Organization

136 POINT OF DEPARTURE III
METHODS



- 138** Planning an Induction Process
- 142** Mentoring
- 145** Meeting Regularly to Share Knowledge
- 147** Introducing Internal Presentations
- 150** Creating Collective Documentation
- 153** Organizing Collective Screenings
- 155** Planning a Period of Overlap
- 158** Capturing Knowledge through Oral History
- 163** Involving Honorary Employees
- 165** Creating and Using an Alumni Network
- 167** Organizing Technical Workshops

173 WORKS CITED